

Democratic Socialist Republic of Sri Lanka

Ministry of Public Security



**DEPARTMENT OF IMMIGRATION AND  
EMIGRATION**

**INVITATION FOR BIDS**

**Procurement for Selection of Service Provider for Service & Maintenance  
for One Year for 02 Nos.of HPE Switches in the Department of Immigration  
and Emigration**

**Contract (IFB) No.: DIE/PRO/02/2024/38**

1. The Chairman, Department Procurement Committee, Department of Immigration and Emigration invites sealed bids from eligible and qualified bidders for **Procurement for Selection of Service Provider for Service & Maintenance for One Year for 02 Nos. of HPE Switches in Department of Immigration & Emigration.**
2. Bidding will be conducted through National Competitive Bidding (NCB).
3. A complete set of Bidding Documents in English language may be purchased by interested bidders on submission of a written application to the Deputy Controller (Procurement), Procurement Division, Department of Immigration and Emigration, 05th Floor, "Suhurupaya", Sri Subhuthipura Road, Battaramulla, during **working days between 9.00 a.m. and 3.00 p.m. from 18.07.2024 to 06.08.2024** upon payment of a non-refundable fee of Rupees Five Thousands (**LKR 5,000.00**). The method of payment will be by cash.
4. Interested and eligible bidders may obtain further information via phone **0112-101559** during **working days, from 9.00 a.m. to 3.00 p.m.** Bid documents can be inspected free of charge from **18.07.2024 to 06.08.2024** placed at the address indicated in Para 3 and also through the Department's web site (**www.immigration.gov.lk**).
5. Duly completed bids prepared as "Original" and "Duplicate" should be enclosed in separate envelopes and thereafter, they should be inserted in a single envelope and clearly marked with the relevant name of the Contract and the IFB Number on the top left-hand corner of this sealed envelope to the following address and sent by Registered Post or shall be deposited in the tender box placed at the address indicated in Para 3, **on or before 07.08.2024 at 2.00 p.m.** Bids shall be **valid for seventy seven (77) days** from the deadline for bids submission or any extended date stipulated by the purchaser. Late bids will be rejected. Bids will be opened soon after closing of bids in the presence of the bidders or their representatives who choose to attend.
6. A Pre-bid meeting will be held on 29.07.2024 at 2.00 p.m. at the Department of Immigration and Emigration, 05th Floor, "Suhurupaya", Sri Subhuthipura Road, Battaramulla.

**Chairman  
Department Procurement Committee  
Department of Immigration & Emigration,  
5<sup>th</sup> Floor, "Suhurupaya" ,  
Sri Subhuthipura Road,  
Battaramulla.**